

**At a Special Meeting of the Town Council of the Town of Middletown,
RI held at the Middletown Town Hall on Monday, April 30, 2012 at 6:00
P.M.**

Council President Arthur S. Weber, Jr., Presiding

Vice President Bruce J. Long, Arrives at 6:20 pm

Councillor Richard Cambra

Councillor Christopher T. Semonelli

Councillor Antone C. Viveiros

Councillor Barbara A. VonVillas, Members Present

Councillor Edward J. Silveira, Jr., Absent

POSTED – April 27, 2012

Wendy J.W. Marshall, Town Clerk

Town of Middletown

Town Hall – 350 East Main Road

Middletown, Rhode Island 02842

Dear Mrs. Marshall:

Pursuant to the provisions of Article II, Section 203 of the Town Charter and in accordance with Sections 42-46-2., 42-46-4., 42-46-5 and 42-46-6., RIGL, I hereby call a Special Meeting of the Town Council to formally consider, discuss and act upon the following items of business:

PLEDGE OF ALLEGIANCE TO THE FLAG

- 1. Executive Session - Pursuant to provisions of RIGL, Sections 42-46-2., 42-46-4 and 42-46-5 (a) (2) Collective Bargaining (Town Hall).**
- 2. Memorandum of Town Administrator, with enclosures, re: Contract Award – 2012-2013 Portable Toilets.**
- 3. Resolution of the Council, re: Award of Contract – 2012-2013 Portable Toilets.**
- 4. Review of FY 2012–2013 Proposed Budgets – Police, Fire, Town Administrator, Tax Assessor, IT, Finance, Support Services, Boards & Services, Town Council, Town Solicitor, Probate Court, Municipal Court, Town Clerk/Canvassing and matters related thereto**

Said meeting will be held on Monday, April 30, 2012, at 6:00 P.M. at

the Middletown Town Hall, 350 East Main Road, Middletown, Rhode Island 02842.

Arthur S. Weber, Jr., President

Middletown Town Council

cc:

Town Council

Finance Director

Town Administrator

Town Solicitor

Police Chief

Fire Chief

IT Director

Tax Assessor

Middletown Public Library

This meeting location is accessible to the handicapped. Individuals requiring interpreter services for the hearing-impaired should notify the Town Clerk's Office at 847-0009 not less than 48 hours before the meeting.

On motion of Councillor Semonelli, duly seconded, it was voted unanimously to receive said communication.

Also, present were Town Administrator Shawn Brown, Finance Director Lynne Dible, Deputy Finance Director Marc Tanguay, Deputy Town Clerk Karin Clancey, and Town Solicitor Michael W. Miller.

1. Executive Session - Pursuant to provisions of RIGL, Sections 42-46-2., 42-46-4 and 42-46-5 (a) (2) Collective Bargaining (Town Hall).

On motion of Councillor Semonelli, duly seconded, it was voted unanimously to recess open session at 6:31 P.M. and reconvene in executive session.

On motion of Vice President Long, duly seconded, it was voted unanimously to reconvene in open session at 6:30 P.M.

On motion of Vice President Long, duly seconded, it was voted unanimously to approve the Town Hall contract and authorize the Town Council President to sign on behalf of the Town.

On motion of Vice President Long, duly seconded, it was voted unanimously to seal the minutes of executive session pursuant to

Section 42-46-7. RIGL.

- 2. Memorandum of Town Administrator, with enclosures, re: Contract Award – 2012-2013 Portable Toilets.**

On motion of Vice President Long, duly seconded, it was voted unanimously to receive said memorandum.

- 3. Resolution of the Council, re: Award of Contract – 2012-2013 Portable Toilets.**

On motion of Vice President Long, duly seconded, it was voted unanimously to pass said resolution.

- 4. Review of FY 2012–2013 Proposed Budgets – Police, Fire, Town Administrator, Tax Assessor, IT, Finance, Support Services, Boards &**

Services, Town Council, Town Solicitor, Probate Court, Municipal Court, Town Clerk/Canvassing and matters related thereto

On motion of Vice President Long, duly seconded, it was voted unanimously to begin the discussion concerning the FY 2012-2013 Proposed Police, Fire, Town Administrator, Tax Assessor, IT, Finance, Support Services, Boards & Services, Town Council, Town Solicitor, Probate Court, Municipal Court, Town Clerk/Canvassing Budgets and matters related thereto.

Police

Police Chief Anthony Pesare reviewed the Mission Statement of the Middletown Police Department. Chief Pesare noted that an application will be submitted for National accreditation, a recruit will be sent to the RI Police Academy and the increase of yearly calls for service.

The proposed budget entered below was reviewed.

Fire

Fire Chief Ronald Doire gave a power point presentation, which is on file in the office of the Town Clerk.

Discussion centered around the need for upgrades to the Fire Station, purchase of a new rescue boat and mutual aid.

Information Technology

Information Technology Director Matthew Wainwright reviewed all software applications within Town Departments and the new Town Website.

Discussion centered around licensing of software, if any software applications can be merged with the School Department and the 3% decrease in the IT budget.

Tax Assessor

Tax Assessor George Durgin noted that the revaluation process is complete and does not anticipate many appeals.

The proposed budget entered below was reviewed.

It was noted that the proposed budget includes increases in salaries and benefits and there is a \$160,000. savings, due to the non-recurring cost of the revaluation.

Finance

Finance Director Lynne Dible addressed the Council reviewing the proposed budget entered here:

Mrs. Dible noted that the overall proposed budget has increased by 1%, the Accounting Manager position has been filled, a reduction in the auditor costs and cross training within the department.

Town Clerk

Town Clerk Wendy Marshall addressed the Council explaining that the increase in the proposed budget is due to the September Primary and November General Elections. Mrs. Marshall reviewed the functions and projects associated with each function within the department – Probate (Archiving Records), Canvassing (Redistricting and upcoming elections), Council (Archiving Records), Land Evidence (Placing records on internet), Vital Records (updating search application), Municipal Court (Collection Rate) and Cemetery

(Meeting with Consultant and updating software).

Town Administrator

Town Administrator Shawn Brown noted that in the proposed budget there is a small increase in the salaries line, due to longevity; however, a decrease in the overall proposal of \$446.

Town Council

Town Administrator Shawn Brown reviewed the proposed budget, entered here:

Support Services

Town Administrator Shawn Brown reviewed the proposed budget, entered here:

Mr. Brown noted that this area includes the maintaining of the old police building, a reduction in supplies and reduction from non-recurring costs to Town Hall.

Richard Barker, 25 Willow Avenue, addressed the Council noting that the Administration does a beautiful job taking care of the Town. Mr. Barker also noted his support the renovations to the Fire Station.

On motion of Vice President Long, duly seconded, it was voted unanimously to adjourn this meeting at 8:55 P.M.

Wendy J.W. Marshall, CMC

Council Clerk

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